



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 58th Transportation Battalion**  
3rd Chemical Brigade  
451 Colorado Avenue, Unit 8  
**FORT LEONARD WOOD, MISSOURI 65473**

ATSN-CBC

14 July 2005

**MEMORANDUM FOR Personnel Concerned**

**SUBJECT: Policy Letter #7, Administrative Actions – DWI/DUI**

1. Jurisdiction for DUI/DWI offenses will be requested from the magistrate court IAW brigade policy and in other instances as directed by the undersigned. Should jurisdiction be granted, non-judicial punishment will be at the discretion of the battalion commander.
2. Letter of reprimand from the Commanding General for all drunk driving offenders (BAC of .08 or higher) will be initiated by the JAG office. Additional adverse administrative actions may be pursued by this command as applicable (bar to re-enlist, chapter, etc.).
3. DWI/DUI is a serious offense and will be dealt with severely. It is a career stopper. I highly encourage prudence and restraint when consuming alcohol. Common sense and moderation must always prevail. If you drink, always use a designated driver.
4. This policy letter superseded Policy Letter #7, dated 12 August 2003.

Robert T. Hixon  
LTC, TC  
Commanding